AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	Page 1 of 2

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. *(If applicable)*
0001	08/13/2008		

6. ISSUED BY CODE CPM
CAO Procurement Management
327 Ford Bldg.
Washington, DC 20515

7. ADMINISTERED BY *(If other than Item 6)* CODE

8. NAME AND ADDRESS OF CONTRACTOR *(No., street, county, State and Zip Code)*

CODE FACILITY CODE

(X)	9A. AMENDMENT OF SOLICITATION NO. OPR08000061
(X)	9B. DATED *(SEE ITEM 11)* 07/18/2008
	10A. MODIFICATION OF CONTRACT/ORDER NO.
	10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [X] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	
[ ]	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
[ ]	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14.
[ ]	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
[ ]	D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor [X] is not, [ ] is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

Amendment 1. Answers to questions submitted and discussed at Pre-Proposal Conference on 8/6/08. Go to www.house.gov/ procurement oportunities/ procurement opportunities for document containing questions and answers.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)* James Tiani	
15B. CONTRACTOR/OFFEROR *(Signature of person authorized to sign)*	15C. DATE SIGNED	16B. U.S. HOUSE OF REPRESENTATIVES BY James Tiani *(Signature of Contracting Officer)*	16C. DATE SIGNED 08/13/2008

No Funding Information

Line Item Number	Description	Delivery Date (Start date to End date)	Quantity	Unit of Issue	Unit Price	Total Cost

No Changed Line Item Fields

Previous Total:

Modification Total:

Grand Total:

Vendor Questions at Pre- Proposal Conference 8/6/08

1. Why a physical is presents required on Hill each day for the Program Manager? Statement derived for Attachment 1 item #9.

(9) In order to effectively service the contract, the contractor must provide a designated program representative(s) with the inception of the program. This representative must be accessible Monday through Friday 8:30AM-5:00PM local time Washington, DC. via phone to provide any requested assistance.

Answer: This title of your person does not have to be Program Manager. What is intended is that a representative must be "AVAILABLE" & ACCESIBLE via phone to take service calls during the designated period of time.

2. Can we get printer usage?

Answer: Unfortunately we are unable to gather that information.

3. Why do we have to do quarterly preventative maintenance on the equipment? This relates to Attachment 1 of RFP Item #24

(24) The supporting contractor should perform preventive maintenance on all systems owned by the supported office and covered under this contract at least quarterly. Preventive maintenance should include at a minimum ensuring that the devices have the latest software and/or firmware installed and that the passwords on any service accounts configured on the device are updated. Offeror should include a detailed preventative maintenance plan.

Answer: Please modify the world "should" in #24 to "may". Also please disregard "the devices have the latest software and/or firmware installed and that the passwords on any service accounts configured on the device are updated" this does not apply.

4. Can the contractor link into the House outside the firewall to obtain network copier usage?

Answer: Yes the contractor would be allowed access via secure ID. Contractor would have to follow the normal vetting process to obtain remote access.

House of Representative RFP Submitted Questions prior to Pre Proposal Conference and discussed at Pre-Proposal Conference 8/6/08

1. The RFP does not explain how equipment will be procured and replaced at the HOR. Is this maintenance only contract, or does the HOR intend to procure replacement equipment under the contract as well.

Answer: Maintenance only

2. This RFP has extremely short contract period (9 month) requiring the prime contractor to negotiate support contracts with large number of manufacture. The bid cost – time/effort to prepare a bid would large compared to the potential reward.

Answer: Where is the question?

3. Repair and maintenance costs are a function of usage and equipment age. To provide the most cost effective response we request the install dates or approximate age of the equipment listed be provided to the bidders.

Answer: The information is provided in the RFP

4. Before equipment is included in this contract it would have to go through some certification as operational. If required, there could be parts and maintenance charges to upgrade to operational at government expense by the contractor. How should this be listed in the pricing?

Answer: The machines are currently covered by maintenance contracts, unsure why upgrades would be necessary?

5. With a response time as stated (4 hr initial responses – 2 business days to repair) hot spares and storage at the HOR would be required. Will storage/office space be provided?

Answer: No. This is the current response times in our agreements.

6. Requirement #6 last sentence suggest the CAOs may replace equipment during a contract period. Does the HOR want a firm/fixed quote for all equipment for a given contract period or a schedule of charges per service call.

Answer: That decision is for the vendor to propose.

7. Is this equipment owned/leased by the HOR? Purchase/Lease agreements may preclude/duplicate a support contract.

Answer: Owned

8. Under this contract who provides Meter reads?

Answer: House.

Database Related Questions

9. How many CAO offices would need access to the database?
Answer: 25-50

10. What is the computing environment of the CAO offices?
Answer: Need clarification to this question

11. Equipment usage would be a valuable piece of information to CAOs. Is it a requirement to report the monthly equipment usage?
Answer: No

12. After award when is the database to go live to the involved CAOs?
Answer: That is for vendor to propose.

13. Does the database have to be online with internet access? Would periodic updates (monthly) to a CAOs database tool (MS Access) be satisfactory?
Answer: That is for vendor to propose.

14. What is the process and timeframe for detailed discussion of database schema and data elements?
Answer: That is for vendor to propose.

15. Are you looking for a firm fixed dollar price or a cost per copy price with regards to the copiers listed on Attachment 2?
Answer: Dollar price per model.

16. Is the COA open to utilizing different service providers for the selected equipment if the incumbent service providers will not comply with the requirements stated within the RFP?
Answer: That is the decision of the vendor as long as they are certified providers.

17. Who will be responsible for the purchase of current anti-virus software, upgrades and enhancements to the system?
Answer: There are no computers involved?

18. Will the COA consider implementing Preventative Maintenance as per the manufacturer's specifications as opposed to a mandatory quarterly schedule which may be unnecessary for certain equipment types?
Answer: This is up to vendor. No where in the RFP did it say "must be mandatory". This question is in relation to Item 24 in the RFP Attachment 1. As discussed at the pre-proposal conference the would "should" can be substituted with the word "may" in #24.

19. With regard to the maintenance & service can you provide the annual usage on the copiers?

Answer: No

20. Can we get the incumbents pricing for the equipment.
Answer: No