

DISPLACED WORKER ASSISTANCE AND TRAINING OPPORTUNITIES GUIDEBOOK

Compiled and Distributed by:

Congressman John D. Dingell
Member of Congress

The information included in this guidebook was compiled by the Office of Congressman John D. Dingell. The purpose of this guidebook is to highlight and explain opportunities for federal, state and local assistance for workers who have been displaced. This guide is not intended to be a comprehensive look at all assistance opportunities, rather it is meant to highlight those programs of interest to Michigan and the 15th Congressional District. Detailed information can be found by contacting the appropriate federal or state agencies as the information is subject to change. Additional requirements and guidance may be published at the discretion of the relevant agencies.

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Unemployment Insurance, Benefits, and Services

Unemployment Insurance

Administrator	Michigan's Unemployment Insurance Agency
Description	Unemployment insurance (UI) provides temporary unemployment benefits to eligible workers who become unemployed through no fault of their own and who are either looking for new jobs, in approved training, or awaiting recall to employment. In Michigan, some unemployed workers may be eligible for extended benefits under the federal emergency unemployment compensation program until December 31, 2009. This will provide up to an additional 20 weeks of benefits to unemployed workers who have exhausted their state unemployment benefits. Further, because Michigan is considered a high unemployment state, unemployed workers will receive up to 13 weeks of additional benefits for a total of up to 33 weeks of emergency unemployment compensation. In addition, the American Recovery and Reinvestment Act provides federal funding to increase regular and emergency unemployment benefits by \$25 per week through the end of 2009.
Contact Information	Phone number: 1-866-500-0017 or 1-800-638-3995 www.michigan.gov/uia/0,1607,7-118--210179--,00.html

COBRA Continuation Coverage

Administrator	U.S. Department of Labor
Purpose	To provide individuals and their families with a premium subsidy of 65 percent of the COBRA continuation premiums for a maximum of 9 months of coverage only with respect to involuntary terminations that occurs on or after September 1, 2008, and before January 1, 2010. The full premium subsidy is limited by a taxpayer's adjusted gross income (AGI), \$125,000 for individuals and \$250,000 for joint filers and is phased out for individuals with an AGI between \$125,000 and \$145,000 and families with an AGI between \$250,000 and \$290,000. It provides a special 60-day election period for a qualified beneficiary who is eligible for a subsidized premium and who has not elected COBRA continuation coverage as of the date of enactment or who is no longer enrolled on the date of enactment, for example, because the beneficiary was unable to continue paying the premium.
Eligible Activities	Recession-related job loss threatens health coverage for many families. This provision is intended to provide targeted assistance to individuals and families who have been involuntarily terminated to enable them to afford premium payments for health insurance coverage under COBRA. The Joint Committee on Taxation estimates that this provision would help 7 million people maintain their health insurance by providing a vital bridge for workers who have been forced out of their jobs in this recession.
Website	http://www.dol.gov/dol/topic/health-plans/cobra.htm
Phone	1-866-4-USA-DOL

Employment Training Services – Adult

Administrator	Michigan Department of Labor & Economic Growth, Michigan Works!
Description	The purpose is to train unemployed adults in high demand industries. Funding will ensure that supportive services and needs-related payments are available to support the employment and training needs of unemployed workers in Michigan.
Funding	Michigan will receive \$30.8 million in formula funding
Contact Information	Michigan Department of Labor & Economic Growth 1-517-335-5858 and http://www.michigan.gov/mdcd/0,1607,7-122-1679_1821_2793--,00.html .

Employment Training Services – Dislocated Workers

Administrator	Michigan Department of Labor & Economic Growth, Michigan Works!
Description	The Dislocated Worker Program provides workforce investment activities that increase the employment, retention, earnings, and occupational skill level of participants. Eligible dislocated workers include individuals who have been terminated, laid off, received a notice for termination or layoff, employed at a facility that will close within 180 days, among others.
Funding	Michigan will receive \$78.4 million in funding
Contact Information	Michigan Department of Labor & Economic Growth 1-800-285-WORK and http://www.michigan.gov/mdcd/0,1607,7-122-1679_1823_2815---,00.html .

Employment Training Services – Youth

Administrator	Michigan Department of Labor & Economic Growth, Michigan Works!
Description	Services available under the youth program include tutoring, study skills training, alternative secondary school offerings, summer employment opportunities, paid and unpaid work experience, occupational skill training, leadership development opportunities, supportive services, adult mentoring, follow-up services, and comprehensive guidance and counseling. ARRA also raises the age of eligibility for youth services provided with the additional funds through age 24 to allow local programs to reach young adults.
Funding	Michigan will receive \$73.9 million in funding
Contact Information	Michigan Department of Labor & Economic Growth 1-800-285-WORK (9675) and http://www.michigan.gov/mdcd/0,1607,7-122-1679_1821_2785---,00.html .

Funding Assistance

Michigan No Worker Left Behind Program (NWLB)

Administrator	The State of Michigan, Michigan Works! Service Center
Description	The program is intended to help accelerate the transition of thousands of workers into well-paying, high-demand jobs and industries. The NWLB provides funds of up to \$5,000 per year for 2 years to any community college, university, or other approved training center. “Green jobs” training is available at many of the community colleges and universities in southeast Michigan and across the state as part of the NWLB Green Jobs Initiative.
Eligible Applicants	All displaced workers, workers who have received a notice of termination or layoff from employment, any employed person with a family income of less than \$40,000 per year, and must have graduated from high school but not enrolled in a full-time college or university.
Contact Information	Phone Number: 1-800-285-WORK www.michigan.gov/nwlb , www.michiganworks.org

YouthBuild

Administrator	Employment & Training Administration, U.S. Department of Labor
Description	Funding goes towards competitive grants for services focused on at-risk youth, so that they can gain education and occupational credentials while constructing or rehabilitating affordable housing.
Funding	\$50 million was included in the American Recovery and Reinvestment Act (ARRA) for YouthBuild Programs
Contact Information	Phone Number: 1-877-872-5627 www.doleta.gov/youth_services/youthbuild.cfm

Supplemental Nutrition Assistance Program (SNAP)

Administrator	Michigan Department of Human Services
Description	SNAP, formerly the Food Stamp Program, is a food assistance program that helps low-income individuals and families purchase food. The American Recovery and Reinvestment Act included \$20 billion for SNAP, which includes a 13.6 percent increase in maximum food stamp benefits
Website	http://www.michigan.gov/dhs/0,1607,7-124-5453_5527-21832--,00.html
Phone	1-517-373-2035

Local and Regional Training Programs

Former Auto Engineers Retraining Program

Administrator	Michigan Technological University, General Motors Corporation, the Engineering Society of Detroit (ESD).
Description	This is a program to retrain displaced automotive engineers. The program offers a one-semester, three credit course in advanced propulsion technology that teaches the fundamentals of calibrating hybrid vehicle powertrains.
Location	Weekly classes are held at ESD headquarters in Southfield, in addition to online lectures, hands-on lab training at the GM Proving Grounds in Milford and GM's Powertrain Headquarters in Pontiac.
Eligible Applicants	Laid-off automotive engineers with a B.S. in engineering. Enrollment in the program is limited to 60 people and the program is expected to be offered again in the fall.
Contact Information	Phone Number at ESD: 1-248-353-0735 To apply: Linda LaPointe of ESD at llapointe@esd.org

Unemployed Workers Over 40

Administrator	Operation ABLE of Michigan in Detroit
Description	A full-time, eight-week computer and job search course which includes training on word processing, business communications, the Microsoft suite of software (Office, Excel, Access, and PowerPoint), employability skills, and customer service.
Eligible Applicants	Job seekers over 40 years old are eligible for the course.
Contact Information	Phone Number: 1-313-832-0922 or ability@operationable.org

Automation Alley Program for Displaced Workers

Administrator	Automation Alley
Description	This program for displaced workers has a core curriculum in technical and academic training in high-wage technical manufacturing positions.
Location	Automation Alley's Advanced Manufacturing Training Center
Eligible Applicants	Displaced workers looking for advanced training for manufacturing jobs.
Contact Information	Phone number: 1-800-427-5100 www.automationalley.com

Great Lakes Trade Adjustment Assistance Center

Administrator	The Great Lakes Trade Adjustment Assistance Center at the University of Michigan
Description	The center helps small manufacturing businesses that have been negatively impacted by imports improve their competitiveness and long-term viability. The GLTAAC has successfully assisted over 300 companies in the region.
Location	University of Michigan – Ann Arbor
Eligible Applicants	A firm eligible for assistance must be certified as “trade impacted” by the U.S. Department of Commerce. The firm must be a manufacturer with wholly

	owned subsidiary status in Michigan and have been a business at least two years.
Contact Information	Phone Number: 1-877-877-5439 Email: gltaac@umich.edu , www.gltaac.org

Ann Arbor Spark Program for Former Executives

Administrator	Ann Arbor Spark – Participating companies include: Accord Biomaterials Inc., Foresee Results Inc., Cielo MedSolutions L.L.C., MyBuys Inc., GDI Infotech Inc.
Description	This five-month Shifting Gears program is designed for corporate executives looking to transfer their large-company knowledge to skills for small companies. The program includes small-business workshops, in-class sessions, a three-day practice simulation, and a two-week pro bono project with a local small business. The course provides networking opportunities, career mentoring, and interview practice.
Eligible Applicants	Experienced corporate professionals. The cost of the program is \$2,000 and it begins in August.
Contact Information	www.annarborusa.org/career-services/shifting-gears

Michigan Opportunity Partnership

Administrator	The State of Michigan Department of Labor and Economic Growth. Employer from business and industry (regardless of size), health care, skilled trades, associations, organized labor, community colleges and universities, the Michigan Works! System, and Michigan’s Regional Skills Alliances have pledged jobs and support.
Description	The partnership provides targeted skills training for labor sectors experiencing significant shortages, contacts 35,000 employers to identify immediate job openings, and works directly with employers to fill job vacancies.
Eligible Applicants	All job seekers are eligible and encouraged to apply.
Contact Information	Phone Number: 1-800-285-WORK www.michiganworks.org , www.michigan.gov/mdcd

Michigan Unemployment Insurance Agency Online Tutorials

Administrator	Michigan Unemployment Insurance Agency (UIA)
Description	The Michigan UIA will soon release webcasts for unemployed workers and employers. These webcasts are intended to inform dislocated workers about Agency programs and service, and may also serve as guides and tutorials.
Contact Information	http://www.michigan.gov/uia/0,1607,7-118--213931--,00.html .

Local College and University Programs

Eastern Michigan University “Return to Learn”

Administrator	Eastern Michigan University
Description	EMU offers assistance to any students who wish to complete their degree.
Location	EMU’s main campus is located in Ypsilanti, however, EMU offers classes in satellite locations in Brighton, Detroit, Flint, Grand Rapids, Jackson, Livonia, Monroe, Traverse City and Washtenaw County. (NOTE: Not all programs are offered in all locations). EMU also offers online classes.
Contact Information	Admissions Office: 1-734-487-5978 “Return to Learn” Information: http://www.emich.edu/returntolearn/index.html Program Application: http://www.emich.edu/admissions/apply.php

Eastern Michigan University “Shifting Gears”

Administrator	Eastern Michigan University, taught by Dr. Dianna Wong
Description	Eastern Michigan University's School of Business, working in collaboration with Spark East, offers the program "Shifting Gears" which assists displaced corporate executives in developing the skills necessary to succeed in smaller, start-up settings.
Location	Spark East is located in downtown Ypsilanti.
Contact Information	Phone Number: 1-734-622-0882 or 1-734-478-6030

Lawrence Technological University Tuition Break

Administrator	Lawrence Technological University
Description	The university is offering grants that will fund 50 percent of tuition for 400 displaced workers (200 undergraduate and 200 graduate students) until graduation. These tuition grants are part of the \$3 million Recovery Starts Here grant program.
Location	Lawrence Technological University campus in Southfield
Eligible Applicants	Interested applicants must be able to attend the university full time and submit dated buyout letters, separation agreements, or unemployment applications.
Contact Information	Admissions Office: 1-248-204-3160 Program Application: www.ltu.edu/recovery

Oakland University Scholarship Program

Administrator	Oakland University and Michigan Works!
Description	The university is offering competitive scholarships of \$5,000 per year for two years. The scholarship covers certificate programs in financial planning, paralegal services, assistive, vocational, and licensed practical nursing, medical administration, and patient care.
Location	Oakland University campus in Rochester
Eligible Applicants	All interested applicants must register with Michigan Works before registering at Oakland University to be eligible for the scholarship program.
Contact Information	www.michiganworks.org , www.oakland.edu/quality

Automation Alley Talent Transition Program

Administrator	Automation Alley – Lawrence Technological University staff members are working in collaboration with General Dynamics Land Systems, Raytheon Co., and the U.S. Army Tank Research, Development, and Engineering Center in the defense industry.
Description	The program helps schools customize retraining and certificate programs based in the hiring needs of local industries.
Location	Lawrence Technological University in Southfield and the U.S. Army Tank Research, Development, and Engineering Center in Warren
Contact Information	Phone number: 1-800-427-5100 www.automationalley.com

Education and Career Opportunity Center

Administrator	The Michigan Technical Education Center at the Henry Ford Community College and the Southeast Michigan Community Alliance
Description	The center provides employment, education, and counseling services, such as job search skills training, search assistance, financial aid information and referrals to retraining programs.
Location	Henry Ford Community College in Dearborn
Eligible Applicants	All displaced workers may contact the Michigan Technical Education Center for further information.
Contact Information	Phone Number: 1-313-317-6600 mtec@hfcc.edu , www.hfcc.edu/mtec/

Film Classes at Oakland Community College

Administrator	Oakland Community College and S3 Entertainment Group L.L.C.
Description	The combined partnership offers noncredit courses and internships in film classes in order to help course participants to gain entry into Michigan’s growing film industry.
Location	Oakland Community College in Oakland County
Course Information	The course is taught for two weeks with classes Monday-Thursday from 5:30pm to 8:30 pm and 8 hour sessions on Saturdays at the S3 studio in Ferndale. The cost of the course is \$1,850 each.
Contact Information	www.s3eg.com , FIT@s3eg.com

Local Community College Short-Term Training Programs

Administrator	Henry Ford Community College (HFCC), Wayne County Community College (WCCC), Washtenaw Community College (WCC), Monroe County Community College (MCCC)
Description	These local community colleges offer short-term training and education programs as part of the No Worker Left Behind program. These courses are intended to give individuals the skills necessary to enter employment in a shorter time period. The training programs vary from accounting to theater to web design.

Location	Henry Ford Community College in Dearborn, Wayne County Community College in several locations of Wayne County, Washtenaw Community College in Ann Arbor, and Monroe County Community College in several locations of Monroe County.
Contact Information	http://www.michigan.gov/nwlb/0,1607,7-242-48247_44644_44670---,00.html , www.mycareereducation.org

Contact Information for Unemployment Service Centers in Southeast Michigan

Keep Michigan Working

Administrator	State of Michigan
Description	A database with links for job opportunities and training.
Contact Information	www.mi.gov/jobs

Michigan Works! Talent Bank

Administrator	Michigan Works!
Description	A website where workers can search for jobs and employers can contact interested potential employees. Michigan Works! Provides workforce training and job search assistance.
Contact Information	Phone Number: 1-800-285-WORK www.michiganworks.org

Southeast Michigan Community Alliance (SEMCA)

Administrator	Michigan Works!, SEMCA
Description	SEMCA is one of 25 Michigan Works! Agencies designed by the state to simplify public and business access to educational training, self-help and economic development opportunities.
Contact Information	25363 Eureka Rd, Taylor, MI 48180 1-734-229-3500

Local Unemployment Service Centers:

Name	Monroe Service Center
Address	1531 North Telegraph Rd., Suite D, Monroe, MI 48162
Phone/Website	1-734-240-7950 and www.co.monroe.mi.us/monroe/default.aspx?PageId=33 .

Name	Employment Training and Community Services of Washtenaw County
Website	www.ewashtenaw.org/government/department/etcs

Name	Michigan Works! Ypsilanti Service Center
Address	304 Harriet St., Ypsilanti, MI, 48197
Phone	1-734-481-2517

Name	University of Michigan – The Center for the Education of Women
Description	Provides counseling for job searches and assistance with resumes and cover letters.
Address	330 E. Liberty, Ann Arbor, MI, 48104
Phone/Website	1-734-998-7080 and http://www.cew.umich.edu/

Name	Women’s Center of Southeast Michigan
Description	The center provides job workshops, assistance with resumes and cover letters, and coaching for interviews.
Address	2425 W. Stadium Blvd., Ann Arbor, MI, 48103

Phone	1-734-973-6779
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Name	Michigan Works! Southgate Service Center
Address	15100 Northline Rd., Suite 179, Southgate, MI, 48195
Phone	1-734-362-3466

Name	Michigan Works! Dearborn Service Center
Address	6451 Schaefer, 2 nd Floor, Dearborn, MI, 48126
Phone	1-313-945-8380

Name	Arab Community Center for Economic and Social Services (A.C.C.E.S.S.)
Description	The center provides employment services and job training.
Address	2651 Saulino Ct., Dearborn, MI, 48120
Phone/Website	1-313-842-7010 and www.accesscommunity.org .

Name	M-TEC at Henry Ford Community College
Description	The center provides internet access, job search assistance, information and referral services to education and training programs, and career counseling.
Address	3601 Schaefer Rd., Dearborn, MI, 48126
Phone/Website	1-313-317-6600 and www.hfcc.edu/mtec/ .

Contact Information for Housing, Financial, and Legal Counseling

Wayne County Free Housing and Foreclosure Counseling (State or Federally Approved)

Name	Mortgage Foreclosure Prevention Program
Phone	1-313-833-2948 or 1-877-693-6199

Name	Michigan Foreclosure Prevention Project
Phone	1-248-443-8068

Name	GreenPath Debt Solutions
Phone	1-888-860-4167

Name	United Community Housing Coalition
Phone	1-313-963-3310

Name	Mission of Peace
Phone	1-313-967-0140

Name	Southwest Housing Solutions
Phone	1-313-841-3727

Name	Detroit Non-Profit Housing Corporation
Phone	1-313-972-1111

Washtenaw County Free Housing and Foreclosure Counseling (State or Federally Approved)

Name	MSU Extension Program
Phone	1-734-222-3915

Name	Michigan Foreclosure Prevention Project
Phone	1-248-443-8068

Name	GreenPath Debt Solutions
Phone	1-888-860-4167

Name	Michigan Tenant Counseling Program
Phone	1-734-761-8599

Monroe County Free Housing and Foreclosure Counseling (State or Federally Approved)

Name	Monroe County Opportunity Program
Phone	1-734-241-2775, ext 255

Name	Michigan Foreclosure Prevention Project
Phone	1-248-443-8068

Name	GreenPath Debt Solutions
Phone	1-888-860-4167

Wayne County Free Legal Counseling

Name	Legal Aid and Defender Association Foreclosure Line
Phone	1-313-964-4130

Name	Neighborhood Legal Services
Phone	1-313-964-1975

Washtenaw County Free Legal Counseling

Name	Michigan Poverty Law Center
Phone	1-734-998-6100

Name	Legal Services of South Central Michigan
Phone	1-734-998-6100

Name	HEART Legal Counseling
Phone	1-734-669-2701

Monroe County Free Legal Counseling

Name	Legal Services of South Central Michigan
Phone	1-734-998-6100

Contact Information for General Assistance and Human Services

General Assistance / Human Services Portal

Name	United Way of Southeast Michigan
Phone	Dial 2-1-1 to reach a live operator and assistance
Website	www.uw211southcentral.org

Food and Nutrition Assistance

Name	State of Michigan Food Assistance Program (FAP)
Phone	1-800-481-4989

Name	Fish and Loaves Community Food Pantry
Phone	1-734-442-0031
Website	www.downriverfishandloaves.org

Name	Gleaners Community Food Bank of Southeastern Michigan
Phone	1-313-923-3535 or 1-866-453-2637
Website	http://www.gcfb.org/

Name	Food Gatherers (Ann Arbor)
Phone	1-734-761-2796
Website	http://www.foodgatherers.org/