# CONGRESSMAN BOB GOODLATTE'S

## Service Academy Nomination
## Application Packet

Office of Congressman Bob Goodlatte
ATTN: Ms. Clarkie Patterson, District Representative
916 Main Street, Suite 300
Lynchburg, VA 24504
(434) 845-8306
www.house.gov/goodlatte

# Congressman Bob Goodlatte
# Sixth District of Virginia
# Service Academy Nomination Process

## Application Requirements and Timetable

### Eligibility requirements for all students requesting a Congressional Nomination:

| | |
|---|---|
| Age: | As of July 1 of the year of admission, you must be at least 17 years old, but not yet 22 years old. |
| Citizenship: | Must be a U.S. citizen as of November 1 of the application year. |
| Marital Status: | Must be unmarried and have no legal obligation to support children or other dependents. |
| Domicile: | Must be a legal resident of the Sixth Congressional District of Virginia. |

### Application Timetable:

**April 1**

Rising high school seniors who reside in the Sixth District of Virginia may begin submitting application materials to request a Congressional nomination for a Service Academy.

**November 1**

**ALL** applications and required materials **MUST** be postmarked by November 1 and addressed to:

Ms. Clarkie Patterson, District Representative
Office of Congressman Bob Goodlatte
916 Main Street, Suite 300
Lynchburg, VA 24504

## Application Timetable (continued):

### November 1 (continued)

In addition to the nomination application, the following materials should be submitted together in a single package to complete your file:

- Official High School transcript to include: grades through the end of your junior year; current GPA; SAT/ACT scores; and class rank (if provided by your high school). The official transcript should be sent to my Lynchburg office in a sealed envelope with a signature across the seal.
- If your most recent SAT/ACT scores are not included in your official school transcript, request that a copy be sent to my office. **SAT CODE 5522.**
- Statement of extracurricular activities, leadership positions held, and academic and athletic awards received.
- The names, addresses and phone numbers of three (3) references
- A recent color photo with a solid background.

***Applicants are responsible for making sure their files with my office are complete.*** If you do not submit all of the requested information by the postmarked deadline or do not contact my Lynchburg office at (434) 845-8306 requesting additional time, your application may not be given full consideration.

### December/ January

I conduct personal interviews with the applicants in December and announce my nominations in January.

**NOTE:** A Congressional nomination is only part of the process leading to admission to a U.S. Service Academy. Applicants are required to notify the Academy where they are seeking admission and to work within the Academy's admissions process.

# Service Academy Requirements

The President of the United States, Vice President, Members of Congress and some ROTC organizations have the authority to nominate persons for admission to a Service Academy.

Applicants should direct any questions regarding the admissions process for a particular Academy to the Academy's Admissions office. Information may be obtained through the contact information below:

**U.S. Air Force Academy**
Office of Admissions
2304 Cadet Drive, Suite 200
USAF Academy, CO 80840-5025
Phone: (800) 443-9266
www.usafa.edu

**U.S. Naval Academy**
Office of Admissions
117 Decatur Road
Annapolis, MD 21402
Phone: (888) 249-7707
www.usna.edu

**U.S. Military Academy**
Office of Admissions
606 Thayer Road
West Point, NY 10996-1797
Phone: (800) 822-ARMY
www.usma.edu

**U.S. Merchant Marine Academy**
Office of Admissions
300 Steamboat Road, Wiley Hall
Kings Point, NY 11024-1699
Phone: (866) 546-4778
www.usmma.edu

**U.S. Coast Guard Academy**

Congressional nominations are not required for admission to the Coast Guard Academy. For more information regarding admission to the Academy, contact the Admissions Office at (860) 444-8500.

**NOTE:** The U.S. Merchant Marine Academy uses state quotas to determine admission, rather than district quotas. The Commonwealth of Virginia is entitled to five (5) slots in each class of midshipmen at the Academy. Each Congressman may submit up to ten (10) names per year for the Virginia list. The Virginia nominees then compete against one another for the five slots.

# United States Service Academy Nominations
# Congressman Bob Goodlatte

**2006 SCHEDULE:**

| | |
|---|---|
| April 1 | Applications accepted |
| November 1 | Application deadline |
| Mid- December | Review of completed packets and personal interviews |
| Early-January | Nominations made and nominees notified |

**CHECK LIST FOR CANDIDATES:**

_____ 1. Application completed and mailed
_____ 2. Submit official high school transcript and SAT/ACT scores
_____ 3. Provide names and addresses of three references
_____ 4. Send color photo with a solid background

ALL CORRESPONDENCE AND QUESTIONS RELATED TO ACADEMY NOMINATIONS SHOULD BE DIRECTED TO:

Ms. Clarkie Patterson, District Representative
Office of Congressman Bob Goodlatte
916 Main Street, Suite 300
Lynchburg, VA 24504
(434) 845-8306
Email: clarkie.patterson@mail.house.gov

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Lynchburg, VA 24504

**PLEASE ATTACH PHOTO HERE**

# Congressman Bob Goodlatte's
# U.S. Service Academy Nomination Application Form

Please rank the Academies to which you are applying in the order of your preference (one to four):

____U.S. Air Force Academy ____U.S. Naval Academy

____U.S. Military Academy ____U.S. Merchant Marine Academy

## 1. Personal Data:

Full Legal Name: _____

Nickname or familiar first name: _____

Permanent Address: _____

Temporary Address (if applicable): _____

Phone Number: _____

Email Address: _____

Date of Birth:_____ Age:_____

Social Security Number: _____-____-_____

High School: _____

Date of Graduation: _____

Names of Parents/Guardian: _____

Other offices to which you are applying for a nomination: _____

Other colleges and/or universities to which you are applying: _____
_____
_____

**2. Attachments:**

- Please provide information on extracurricular activities, academic and athletic honors and/or awards.
- Names, addresses and phone numbers of three (3) references.
- Please attach your high school transcript through the eleventh grade with this application or have your high school guidance office send it directly to the Goodlatte office listed below.

**3. Acknowledgment:**

I request that Congressman Goodlatte consider my application for a Congressional Nomination to the United States Service Academy or Academies that I have listed. I affirm that I have never been convicted or arrested for violating a state or federal statute.

**4. Signatures:**

I understand that the postmark deadline for application is November 1. If I have not submitted all of the requested information postmarked by the deadline, I understand that my application may not be given full consideration.

I, the undersigned, declare that the information I have provided on this application is correct and complete to the best of my knowledge.

Candidate Signature:_____ Date _____

I approve of this application and understand that if my child or ward is nominated to a Service Academy, any announcement to the news media will be made by Congressman Goodlatte's Office.

Parental Signature:_____ Date _____

*Provisions of the Privacy Act of 1974 are waived to the extent of sharing this information with Service Academies.*

**RETURN APPLICATION POSTMARKED NO LATER THAN NOVEMBER 1 TO:**

**Ms. Clarkie Patterson, District Representative**
**Office of Congressman Bob Goodlatte**
**916 Main Street, Suite 300**
**Lynchburg, VA 24504**
**(434) 845-8306**