

# Congressman Mike Ross Internship Program

## **INTERN SELECTION CRITERIA:**

- Demonstrated commitment to community service leadership potential
- Academic progress or accomplishment
- Accomplishments in extracurricular activities
- Writing ability

## **INSTRUCTIONS TO APPLY:**

Please complete all aspects of this application thoroughly and honestly. Providing the information requested is voluntary. However, failure to provide complete answers to all questions contained in the application may affect the review and consideration of your application.

Your Social Security number is needed to keep accurate records, due to the fact that people may have the same name and birth date. Executive Order 9397 also asks Federal agencies to use this number to help identify individuals in agency records.

## **Your application must include the following in order to be considered:**

- Application
- Current resume
- Writing Sample

All requested materials must be submitted together in the application.

All requested materials should be submitted directly to the office of Congressman Mike Ross at the address listed below.

The application should be collated together once with a staple or clip. No internal staples.

Please keep a photocopy of your completed application for your files. We will not be able to return any of the materials we receive.

Failure to meet any of the above mentioned requirements would result in a delay in the review or disqualification of your application.

**SESSION DATES AND APPLICATION DEADLINES:**

**Fall Session: August 23-December 17, 2004**

**Deadline: August 13, 2004**

**Winter/Spring Session: January 10-May 13, 2005**

**Deadline: December 10, 2004**

**Summer Session 1: May 23-July 1, 2005**

**Summer Session 2: July 6-August 12, 2005**

**Deadline: March 14, 2005**

The application deadline represents the date by which applications **must be postmarked**, in order to be considered for early notification. Applications received after the deadline will be considered and accepted on a rolling basis. Please do not call the congressional office to inquire about the status of your application (except to confirm that your application has been received). Notification of the status of your application will be mailed to you.

**MAIL TO: Congressman Mike Ross-4<sup>th</sup> District Arkansas**  
**Attention: Beau Bishop**  
**314 Cannon House Office Building**  
**Washington, D.C. 20515**

**OR FAX TO: (202) 225-1314**

**OR EMAIL: [beau.bishop@mail.house.gov](mailto:beau.bishop@mail.house.gov)**

**ELIGIBILITY:**

In order to be eligible to apply you must meet the following requirements:

- You must be 18 years of age or older at the time at which you serve as a Congressional Intern
- You must be a U.S. citizen
- You must submit a completed application
- You must be a high school graduate who is presently attending or enrolled in college

**Miscellaneous** -Washington, DC congressional interns will receive subsidized metro cards. Academic credit can be coordinated between the university and the student.

# APPLICATION FOR CONGRESSMAN MIKE ROSS

Note: Application deadlines represent the date by which early decisions candidates must submit their application. Following those deadlines applications will be reviewed on a rolling basis.

Internships in the fall and spring have a commitment of 3 days/25 hours per week.

## Personal Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Gender: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
City State

U.S Citizenship: Yes \_\_\_\_\_ No \_\_\_\_\_

Current Address:	Permanent Address:
_____	_____
_____	_____
_____	_____
_____	_____

Current Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Are you a registered voter? \_\_\_\_\_ If yes, in what state and district: \_\_\_\_\_

Prior Political Experience: \_\_\_\_\_  
\_\_\_\_\_

How did you hear about Congressman Mike Ross Internship Program? \_\_\_\_\_  
\_\_\_\_\_

## **ACADEMIC INFORMATION**

College/University: \_\_\_\_\_

School's Address: \_\_\_\_\_

Select One:    Undergraduate            Masters/Graduate Degree            Doctorate            Non-student

Year Graduation: \_\_\_\_\_            GPA: \_\_\_\_\_            Major: \_\_\_\_\_

## **PRELIMINARY SECURITY QUESTIONS**

1. Have any disciplinary or administrative actions (i.e. probation, suspension, expulsion) been taken against you or by your school or are any pending?            Yes \_\_\_\_\_            No \_\_\_\_\_
  
2. Have you ever been charged with or convicted of any criminal offense, DWI or misdemeanor offense?            Yes \_\_\_\_\_            No \_\_\_\_\_

If you answered "yes" to any questions mentioned above, please explain and include the dates of the actions on a separate page.