



# **Request for Information**

**OAM26027S**

**NAICS: 541110**

**Legal Advisory Services**

## 1. PURPOSE:

The U.S. House of Representatives (House), Office of Inspector General (OIG), is issuing this Request for Information (RFI) to obtain market research and industry feedback regarding the availability and structure of legal advisory services.

This RFI is not a solicitation, request for proposal, request for quotation, or invitation for bid. *This RFI is for informational and planning purposes only.*

The OIG is seeking input from interested parties, including firms and individual practitioners, to better understand industry capabilities, interest, and recommended approaches for providing legal advisory support on an as-needed basis.

Responses are strictly voluntary. The House will not pay for any information submitted in response to this request, and any information provided will become the property of the House.

## 2. INTRODUCTION:

The OIG's mission is to promote economy, efficiency, and effectiveness, and to prevent and detect fraud, waste, and abuse in House programs and operations. The OIG conducts independent audits, advisory engagements, and investigations in a nonpartisan manner.

To support its mission, the OIG periodically requires legal guidance on matters including, but not limited to, procurement, employment, administrative policy, compliance with federal statutes and House Rules, and internal governance.

## 3. VENDOR CAPABILITIES:

The OIG is seeking information from interested parties capable of providing legal advisory services in support of its operations. Interested parties are encouraged to describe their experience, qualifications, and approach to delivering legal services in similar environments.

Specifically, the OIG is interested in understanding:

- Experience providing legal advisory services to federal, legislative, or Inspector General organizations
- Familiarity with federal procurement, employment law, ethics, and administrative law
- Ability to provide timely, on-demand legal guidance
- Experience handling sensitive or confidential information

### 3.1 TASKS

Interested parties should indicate their ability to support tasks such as:

- Interpreting applicable laws, regulations, and House Rules

- Advising on compliance with federal statutes and internal policies
- Reviewing contracts, memoranda, and agreements
- Providing guidance on employment and labor matters
- Supporting legal aspects of audits, investigations, and advisory work
- Drafting or reviewing legal correspondence, policies, or procedures

#### **4. RESTRICTION ON DISCLOSURE AND USE OF DATA**

- 4.1** Responses that include data, including proprietary data, that interested parties do not want disclosed to the public or used by the OIG except for evaluation purposes for this RFI should include a title page marked with the following legend:

“This response includes data that shall not be disclosed outside the House and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this response. This restriction does not limit the House's right to use information contained in this response if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets numbered [insert number(s)].”

- 4.2** Each sheet containing restricted data should be marked with the following legend:

“Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this response.”

- 4.3** The House is not subject to the Freedom of Information Act nor the Federal Acquisition Regulation (FAR).

#### **5. INSTRUCTIONS:**

The OIG requests that interested parties provide a brief response addressing the following:

- a. A summary of relevant experience and qualifications
- b. A description of the approach to providing on-demand legal advisory services
- c. Feedback on the anticipated level of effort (e.g., approximately 10 hours per month)
- d. Recommendations on contract payment structure (e.g., hourly or other appropriate pricing arrangements). Please note that retainer fee structures are not permitted; payment may only be made for billable hours.
- e. Any considerations or suggestions that would make this type of engagement more effective or attractive

#### **6. SUBMISSION OF RESPONSE:**

- 6.1** Questions regarding this RFI must be submitted via email to

[Kevin.Morris@mail.house.gov](mailto:Kevin.Morris@mail.house.gov) no later than 2:00 PM Eastern Time, April 13, 2026. Responses to questions will be released as an amendment to this RFI.

- 6.2** Responses should be in searchable PDF format or Microsoft Word format.  
*Responses should be concise and limited to no more than five (5) pages.*
- 6.3** Responses shall be submitted via email to [Kevin.Morris@mail.house.gov](mailto:Kevin.Morris@mail.house.gov) no later than 2:00 PM Eastern Time, April 30, 2026.

## **7. DISCLAIMER**

This RFI is issued solely for information and planning purposes and does not constitute a solicitation. Responses to this notice are not offers and cannot be accepted by the House to form a binding contract.

Respondents are solely responsible for all expenses associated with responding to this RFI. Responses will not be returned. Information contained herein is subject to change, and respondents will not be notified of the results of the review.

Participation in this RFI is voluntary and will not affect eligibility for any future solicitation.

Your interest in doing business with the House is appreciated.