

**AMENDMENT OF SOLICITATION      MODIFICATION OF CONTRACT**

1a.	1b. Effective Date	<b>3. Issued By</b> U.S. House of Representatives CAO Office of Acquisitions Management 5110 O'Neill House Office Building Washington, DC 20515  Office Phone: 202-225-2921	
2a.	2b. Dated		
4.		<b>For Information, Contact:</b>	
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6.			
7a. Name and Title of Authorized Signer <i>(type or print)</i>		8a. Name and Title of Contracting Officer <i>(type or print)</i>	
7b.     <hr/> <i>(Authorized Signature)</i>	7c. Date Signed	8b. U.S. House of Representatives     <hr/> <i>(Signature of Contracting Officer)</i>	8c. Date Signed

## QUESTIONS FOR OAM26027 LEGAL ADVISORY SERVICES RFI

- 1) Does the Agency have an incumbent for this requirement? If so, please provide the contract number.

**The OIG does not currently have an incumbent contract for ongoing legal advisory services.**

- 2) Does the Agency have a backlog of cases, files and/or investigations? If so, can the Agency provide an estimate on what areas of law are most needed for immediate attention? For example, does the Agency needs more immediate federal procurement law or employment law support?

**The OIG does not have a backlog specific to legal advisory services. Legal support needs are typically intermittent and arise based on operational requirements.**

**Support may include, but are not limited to, federal procurement, employment/labor matters, administrative policy, and general compliance with applicable statutes and House Rules.**

- 3) Considering that this requirement will be under the Office of Inspector General, does the Agency have any active investigations that the awarding firm would be immediately supporting? If so, we would like to know what areas of law are involved in the active investigation?

**The OIG does not disclose information related to active or potential investigations. Legal advisory support, if procured, would be provided on an as-needed basis and may support a range of OIG activities consistent with applicable confidentiality and security requirements.**

- 4) There is a reference in Section 5 subsection c, instructions, regarding feedback on the anticipated level of effort; can the Agency confirm that only 10 hours per month are projected? For any investigation or any case these matters if treated to industry legal standards, these matter certainly take longer than 10 hours a month.

**The estimated level of effort (approximately 10 hours per month) is provided for planning purposes only and is not a guaranteed minimum or maximum. Actual usage may vary depending on OIG needs.**

- 5) There is a reference in Section 5 subsection d, instructions, regarding recommendations on contract payment structure; would the Agency just consider

issuing a Task Order from a GSA Schedule Holder for X amount of hours for the year. If the Agency needs more or less hours they just modify the Task Order. For legal work, we have only seen hourly services as the needs are dependent on the case and the Agency customer.

**The OIG is open to considering various contract structures and acquisition approaches, including the potential use of existing contract vehicles such as GSA schedules.**

- 6) There is a reference in Section 5 subsection e, considerations; we recommend due to the Agency involved and the likely work that would ensue that the Agency consider a SDVOSB set-aside and consider using the GSA Schedule. I mention these only as there are likely going to be confidential and sensitive matters....SDVOSBs we know this means. And for the GSA Schedule, it is a fast and flexible vehicle that we have just been issued time and time again these types of requirements.

**The OIG will consider all applicable acquisition strategies, including potential set-aside considerations, in accordance with House procurement policies and based on market research results from this RFI.**

- 7) Lastly, would the Agency consider dedicating a project manager for this requirement. We mention this because doing the legal work is one requirement but often Agencies require reports; not sure if OIG will require report assistance but this does often happen.

**The OIG anticipates designating a point of contact to coordinate tasking and communication. Currently, the primary focus is on legal advisory support, and formal reporting requirements are not anticipated. However, vendors may be asked to provide brief summaries or documentation of work performed, as needed.**

- 8) Beyond hourly billing, are there preferred pricing structures (e.g., blended rates, labor categories)?

**The OIG does not have a preferred pricing structure at this time. As noted in the RFI, payment would be based on billable hours, and retainer fee structures are not permitted.**

- 9) Will the agency consider using a General Services Administration (GSA) schedule for pricing?

**The OIG is open to considering various acquisition approaches, including the potential use of existing contract vehicles such as GSA schedules. Feedback received through this RFI will help inform that decision.**

- 10) The RFI references approximately 10 hours per month—how variable is this estimate (e.g., surge periods or minimal usage months)?

**The estimated level of effort (approximately 10 hours per month) is provided for planning purposes only and is not a guaranteed minimum or maximum. Actual usage may fluctuate based on OIG needs, including periods of increased or minimal activity.**

- 11) Can the OIG provide a more detailed breakdown of the anticipated level of effort associated with each type of legal service?

**Currently, the OIG does not have a detailed breakdown of hours by specific legal service type. Legal support needs are expected to be intermittent and driven by operational requirements as they arise.**

- 12) What is the estimated percentage distribution of work across key legal areas such as employment law, investigations, advisory services, procurement, and ethics?

**The OIG does not have a predefined percentage distribution of work across legal areas. Support may be required across a range of areas, depending on priorities at a given time.**

- 13) Can the OIG provide additional detail regarding the anticipated volume and frequency of each type of legal service requested?

**The volume and frequency of legal services are expected to vary and are not currently defined. Legal support will be requested on an as-needed basis.**

- 14) Is there an expected allocation of hours among audit support, investigative support, and employment/labor-related legal services?

**The OIG does not anticipate a fixed allocation of hours across specific categories. Work may span audit support, investigative support, and employment/labor-related matters, with the distribution varying based on current needs.**