

**RFP OAM26007S - Vendor Submitted Questions (Round 2)**

#	<u>Solicitation Reference</u>	<u>Questions</u>	<u>Government Responses</u>
1	Attachment J.2 Pricing Sheet	Recommend the government revise Attachment J.2 to include a line item for SaaS Subscription (Annual) in the Base - Project (24 months) Period.	
2	RFP C.3.3 (Change Management)	Section C.3.3 requires change management and training activities as part of implementation; however, Attachment J.2 places Change Management pricing in the option period rather than the base period. We recommend Task 3: Change Management be included in the Base Period in addition to the Option Period.	Attachment J.2 has been updated.
3	RFP C.3.2 (System Integration and Data Migration)	Recommend providing baseline number of systems to interface with, the number of integrations for each system, as well as the direction (read, write, or bi-directional) for each integration for pricing purposes.	There are at least 15 internal and external organizations that require interfaces that are listed in the requirements.
4	RFP C.3.2 (System Integration and Data Migration)	Request Government define baseline scope for data migration and allow offerors to price data migration based on defined scope, with additional historical data migration addressed through a negotiated adjustment post-award. Alternatively, request Government provide a separate line item within the Base Period for historical data migration to support flexibility in scope determination.	USHR expects data migration to be part of the proposal. Vendors may choose to list migration as a separate line item if desired. As previously noted, all critical historical data is expected to be migrated.
5	RFP-OAM26007S-Amendment 0002, Question 13	In its answer to the question, the House indicates Staff are both paid by hours and monthly salary. Can the House please clarify if the same person will be paid both a fixed salary and hours worked?	Hours worked are used for the purpose of calculating overtime for the CAO and Clerk. For all Staff, if there are no exceptions, employees are paid a salary based on 240 hours/pay period. Offices may choose to pay other types of wages (hours or dollars) in addition to regular wages.
6	RFP-OAM26007S-Amendment 0002, Question 13	In its answer to the question, the House indicates Staff are both paid by hours and monthly salary. If the same person will be paid both a fixed salary and hours worked, are the pays for multiple positions or the same position?	All employees are paid a salary based on 240 hours/pay period for each position.
7	RFP-OAM26007S-Amendment 0002, Question 32	The answer to this question states "Vendors should propose SLAs." If USHR does want SLAs submitted with File I or File II, can USHR allow these to be exempt from the 30 page limit?	SLAs should be submitted as part of File II. SLAs will be exempt from the 30 page limit.
8	RFP-OAM26007S-Amendment 0002, Question 32	The answer to this question states "Vendors should propose SLAs." Can USHR confirm these SLAs are proposed after award?	SLAs should be submitted as part of the offeror's proposal.
9	RFP-OAM26007S-Amendment 0002, Question 331	The answer to this question states "USHR would expect reduced licensing costs during the implementation due to reduced number of users with full licensing at go live," yet there is no pricing in Attachment J.2 in the Base Year for licensing. Can the House please update the Base Table to include line items for licensing cost for year 1 and year 2?	Attachment J.2 has been updated.

10	RFP-OAM26007S- Amendment 0002, Question 41	The answer to this question indicates the Staff and Member organizations are to have separate configuration and access as if the organizations are two separate businesses." Are there any House policies, benefits, processes, etc., that would be shared between the two entities? If YES, provide information regarding the number and nature of these shared items.	All Member processes are separate from Staff processes. Both organizations follow USHR policies, HISPOLS, HISPUBS, and the HIR Security Standards.
11	RFP-OAM26007S- Amendment 0002, Question 41	In its answer to the question, the House indicates two separate instances are needed, one instance configured for Members and one instance configured for the Staff. Will the House's internal IT support team be responsible for supporting both tenant configurations, or will there be a separate House support team for the Members configured environment and a different House support team for the configured Staff tenant?	The USHR HRIS team supports both Staff and Member instances.
12	RFP-OAM26007S- Amendment 0002, Section C.3, Scope/Description	The Pricing Sheet lists Task 4: Hypercare; however, the Scope of Work does not list Task 4, Hypercare, or describe those activities. How do you define "hypercare"? What hypercare activities are expected by the House?	This has been removed.
13	RFP-OAM26007S- Amendment 0002, Section F.1	Can the House please clarify that the Base Period will cover 10/1/2026-9/30/2028 and that the Option 1 Period shown on the Pricing Sheet will cover 10/1/2028-9/30/2030?	Confirmed.
14	Section H – Standard Contract Clauses	Will the contract be funded by contract year, Task area, or Line item?	All awards and subsequent contract actions will be subject to the availability of funds
15	Section H – Standard Contract Clauses	How the contract activities be exercised, i.e., by contract year, Task area, or Line item?	
16	J.2 Pricing Sheet	The Pricing Sheet attachment indicates that Change Management activities are to happen during Option 1- Stabilization. However, activities such as training may be needed for User Acceptance Testing and change management for preparing users for Go-Live and Production deployment. Would the House move these pricing lines items to Task 2?	Attachment J.2 has been updated.
17	J.2 Pricing Sheet	Can the Government clarify that the staffing level and cost pricing detail is only required for Task 3: Change Management in Option 1 - Stabilization.	Please reference updated Attachment J.2
18	J.2 Pricing Sheet	Can the government clarify what pricing detail they are requesting for the Stabilization period. Is cost to be provided for each year within the Stabilization period? Will the House be providing an updated Pricing Sheet?	Attachment J.2 has been updated.
19	J.2 Pricing Sheet	Will the House issue an updated Pricing Sheet, adding licensing line items for Base Period, Years 1 and 2?	Attachment J.2 has been updated.
20	J.2 Pricing Sheet	Does the House anticipate exercising any line items listed the Stabilization table during the Base Period?	No.
21	Section C	Please confirm number of total employee's paid on by current Lawson payroll system at US House of Reps. 12,000?	Current employees Staff 11395, Members 441

22	Section C 3.1.1	<p>As we are working on pricing, can you provide us with the BOM so that we can ensure we didn't miss anything? In reading the requirements, it looks like you are looking for additional months of post implementation support and system monitoring, however in the pricing table, there isn't a section to break out the cost of this. We are wondering if you want us to (a) provide pricing, and if yes (b) which bucket would you like us to put this in</p> <table border="1" data-bbox="607 574 1185 873"> <thead> <tr> <th>TASK</th> <th>FIXED PRICE</th> </tr> </thead> <tbody> <tr> <td>1 PROJECT MANAGEMENT OFFICE (PMO)</td> <td></td> </tr> <tr> <td>2 SOFTWARE IMPLEMENTATION</td> <td></td> </tr> <tr> <td>3 CHANGE MANAGEMENT</td> <td></td> </tr> <tr> <td>TOTAL</td> <td></td> </tr> </tbody> </table>	TASK	FIXED PRICE	1 PROJECT MANAGEMENT OFFICE (PMO)		2 SOFTWARE IMPLEMENTATION		3 CHANGE MANAGEMENT		TOTAL		Attachment J.2 has been updated.
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23	J.2 Pricing Sheet, Table 1: Price for Tasks	Can the Government confirm if Hyper-care can be included in one of the subtasks already provided in Attachment J.2 Pricing Sheet? Is it acceptable to price this work as a part of the subtasks to the existing three tasks?	No. Hyper Care is a stand alone requirement that occurs after system go live.										
24	J.4 OAM26007S Answered Questions, #100 and 509	Will the Government allow Offerors to use a smaller font size for figures, graphics, and tables - such as Times New Roman, 9-point font? Given the page limitation on Volume I that was a result of Amendment 2, we'd appreciate the flexibility to use a smaller font size.	Yes. However no new information that you wish to be considered as part of your technical proposal may be included as figure, graphic, and table captions										
25	J.2 Pricing Sheet	Will the Government please amend Attachment J.2 Pricing Sheet to price out all the tasks in both the base period and the option periods? We believe this will allow for the most effective approach for implementation.	Attachment J.2 has been updated.										
26	J.4 OAM26007S Answered Questions, #99 and 100	Per the response to Q. 99, a cover page, cover letter, and table of contents is allowed with each proposal file. However, the response to Q. 100 applied a 30-page limitation to File II. Can the Government please confirm that the sections mentioned in Q. 99 (i.e. cover page, cover letter, and table of contents) can be/are excluded from the 30-page count?	Confirmed.										
27	J.4 OAM26007S Answered Questions, #306	Per the response to Q. 306, can the Government confirm the proposal due date is May 28, 2026 @ 2 pm EST.	Confirmed.										
28	J.4 OAM26007S Answered Questions, #29, 38, and 92	In response to questions #29, 38, and 92, can the Government confirm if an Offeror can include explanatory text/bullets that do not alter performance obligations — e.g., pricing assumptions that describe methodology or basis of estimate to be included in the Administrative Volume?	Confirmed.										
29	J.4 OAM26007S Answered Questions, #95 and 600	Per the responses to questions #95 and 600, we are assuming that resumes should be included in the iii. Corporate Capabilities section of File II. Can the Government please confirm resumes can be/are excluded from the 30-page count of File II?	Confirmed.										
30	J.4 OAM26007S Answered Questions, #509	Per the answer to Question #509, could the Government please confirm that headers and footers may be 9-point font as well?	Confirmed.										

31	Section C.3.2 - Data Mapping and Migration; Testing and Quality Assurance	Will the selected vendor team have access to sanitized sample extracts from the legacy HR and payroll environment during the early discovery and design phases, or only following contract award? Early data profiling materially reduces downstream conversion risk.	USHR data will be made available only upon contract award.
32	Section C.3.2 - Go-Live Planning; Section F.1 - Period of Performance	Can the House identify any "brownout" periods, change-freeze windows, or operational restrictions beyond the calendar-year payroll alignment already noted — for example, Congressional transition periods, legislative session constraints, or recess windows — that will affect UAT, parallel runs, cutover, or go-live scheduling?	A brownout period during a Congressional transition is likely.
33	Question 434	Is the agency mandating a specific cloud service provider (e.g., AWS GovCloud, Azure Government, Google Cloud)? AWS Commercial or AWS GovCloud only.	No. We require a private connection to the House network.