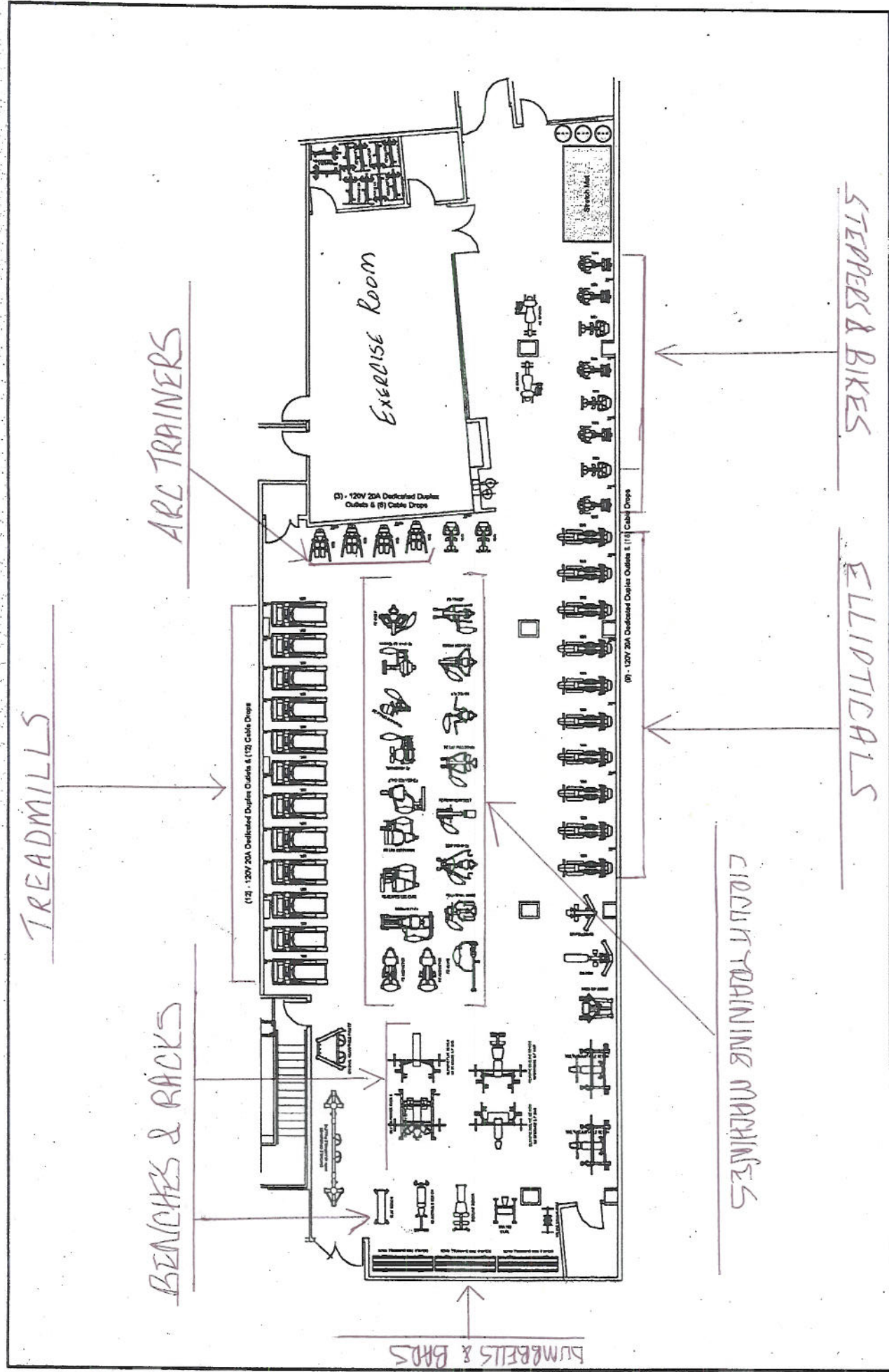


# ATTACHMENT J.2 GENERAL EQUIPMENT LAYOUT

\* SEE ATTACH. J.3 FOR DETAILED LIST OF EQUIPMENT



FACILITY LAYOUT FOR:

House of Representatives

## J.2 House Staff Fitness Center Inventory

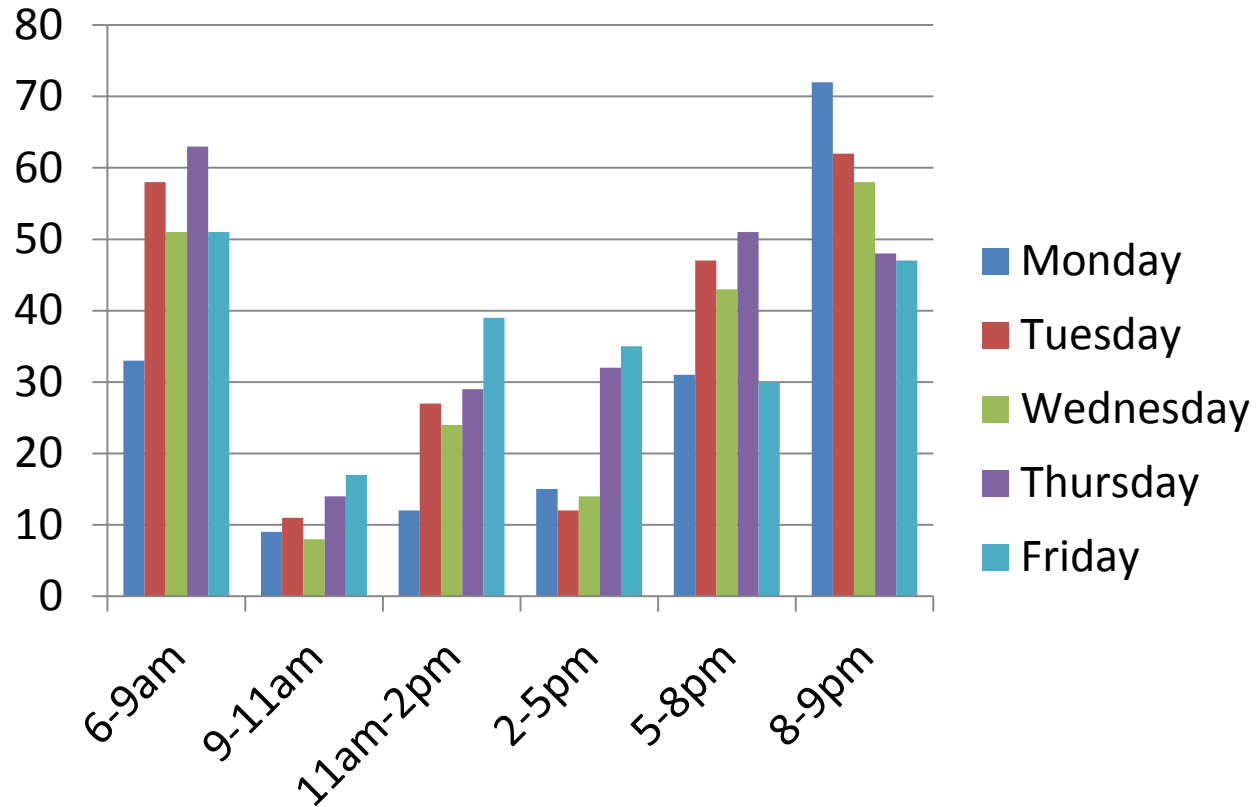
Tag Number	Asset Description	Serial Number	Org	Org Descr	Sub Org	Sub Org Descr	Orig Cost	In Service Dt	Location
A324663	GYM - 95X CROSS TRAINER WITH MONITOR	XHT112227	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4444.000	2/1/2013	RG224
A324664	GYM - 95X CROSS TRAINER WITH MONITOR	XHT112226	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4444.000	2/1/2013	RG224
A324665	GYM - 95X CROSS TRAINER WITH MONITOR	XHT112225	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4444.000	2/1/2013	RG224
A324666	GYM - 95X CROSS TRAINER WITH MONITOR	XHT112224	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4444.000	2/1/2013	RG224
A324667	GYM - 95X CROSS TRAINER WITH MONITOR	XHT112223	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4444.000	2/1/2013	RG224
A324668	GYM - 95X CROSS TRAINER WITH MONITOR	XHT112222	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4444.000	2/1/2013	RG224
A324669	GYM - 95X CROSS TRAINER WITH MONITOR	XHT112216	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4444.000	2/1/2013	RG224
A327458	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX063N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327459	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX065N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327460	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX066N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327461	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX067N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327462	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX069N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327463	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX070N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327464	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX071N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327465	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX072N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A327466	TREADMILL - 770T-CTS 115V EMBEDDED MONITOR	7700TX064N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5136.430	8/13/2013	RG224
A330990	STEPPER - LIFE FITNESS 95Si	MST104694	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	1540.000	6/1/2010	RG224
A330991	STEPPER - LIFE FITNESS 95Si	MST104693	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	1540.000	6/1/2010	RG224
A330994	LEG PRESS - CYBEX 11040-95	Z110111040951233	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	6295.000	11/1/2005	RG224
A330995	LEG CURL - CYBEX 11141-95	Z110111141950185	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3795.000	11/1/2005	RG224
A330996	LEG EXTENSION - CYBEX 11051-95	Z110311051950682	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4195.000	11/1/2005	RG224
A330997	SEATED LEG CURL - CYBEX 1106195	Z110111061950554	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	4195.000	11/1/2005	RG224
A330998	CALF RAISE - CYBEX 1112095	Z110311120950276	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	2445.000	11/1/2005	RG224
A330999	HIP ABDUCTION - CYBEX 464595	Z11010465954542	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3195.000	11/1/2005	RG224
A331000	HIP ABDUCTION - CYBEX 464095	Z110104640954778	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3195.000	11/1/2005	RG224
A331001	ABDOMINAL - CYBEX 1109095	Z110111090951097	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	2795.000	11/1/2005	RG224
A331002	LOWER BACK - CYBEX 1110195	Z110111101950330	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3195.000	11/1/2005	RG224
A331003	TORSO ROTATION - CYBEX 1119095	Z110111190950515	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3695.000	11/1/2005	RG224
A331004	GLUTE PRESS - CYBEX1117095	Z110111170950397	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3495.000	11/1/2005	RG224
A331005	LATERAL RAISE - CYBEX 1116095	Z110111160950241	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3995.000	11/1/2005	RG224
A331006	INCLINE PULL - CYBEX 1102095	Z110111020950411	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5395.000	11/1/2005	RG224
A331007	OVERHEAD PRESS - CYBEX 1101095	Z110311010950890	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5295.000	11/1/2005	RG224
A331008	SEATED ROW - CYBEX 1103095	Z110111030950851	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5395.000	11/1/2005	RG224
A331009	FLY REAR DELT - CYBEX 1111195	Z113011111950419	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5595.000	11/1/2005	RG224
A331010	LAT PULL DOWN - CYBEX 1113095	Z110111130950616	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5395.000	11/1/2005	RG224
A331011	INCLINE PRESS - CYBEX 1115095	Z110111150950227	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5395.000	11/1/2005	RG224
A331012	CHEST PRESS - CYBEX 1100095	Z110111000951206	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5395.000	11/1/2005	RG224
A331014	ASSISTED CHIN UP - CYBEX 53459	Z110105345954170	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	2925.000	11/1/2005	RG224
A331015	BICEP CURL - CYBEX 1107095	Z110111070950767	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3095.000	11/1/2005	RG224
A331016	TRICEP EXTENSION - CYBEX 11080	Z110111080950686	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	2445.000	11/1/2005	RG224
A331017	CABLE PULLDOWN ROW - LIFE FITNESS OSLR0102203	101244812213	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	1411.000	1/1/2013	RG224
A332484	BICYCLE - CYBEX 625C UPRIGHT CYCLE WITH E3	H1205625C017N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3463.950	2/7/2014	RG224
A334637	TREADMILL - CYBEX 770T W/115V EMBEDDED MONITOR	770TX058N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5669.770	5/15/2014	RG224
A334638	TREADMILL - CYBEX 770T W/115V EMBEDDED MONITOR	770TX059N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5669.760	5/15/2014	RG224
A338434	CARDIO CYCLE, 625C E3 IPOD	J1106-625C024N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3469.000	1/8/2015	RG224
A338435	CARDIO CYCLE, 625C E3 IPOD	J1106-625C025N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3469.000	1/8/2015	RG224
A338436	CARDIO CYCLE, 625C E3 IPOD	J1106-625C026N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3469.000	1/8/2015	RG224
A338437	CARDIO CYCLE, 625R E3 IPOD	J1111625R019N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3648.000	1/8/2015	RG224
A338438	CARDIO CYCLE, 625R E3 IPOD	J1111-625R020N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3648.000	1/8/2015	RG224
A338439	CARDIO CYCLE, 625R E3 IPOD	J1111-625R021N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3648.000	1/8/2015	RG224
A338440	CARDIO CYCLE, 625ER E3 IPOD	J1111-625R022N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3645.350	1/8/2015	RG224
A340072	E SPINNER, MODEL 7200	SBEB1411L01063	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3869.950	3/13/2015	RG224
A340073	E SPINNER, MODEL 7200	SBEB1411L01064	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3869.950	3/13/2015	RG224
A342890	EXERCISE EQUIPMENT - CLIMBMILL C7XE-04	CS24141101052	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	6118.000	7/8/2015	RG224

J.2 House Staff Fitness Center Inventory									
H349166	COMPUTER - DELL 390	496D9R1	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	0.000	6/1/2016	RG224
A354743	AMT TRAINER, 885 OPENSTRIDE	AKBKA24170025	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	6660.960	4/6/2017	RG224
A354744	AMT TRAINER, 885 OPENSTRIDE	AKBKA24170023	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	6660.960	4/6/2017	RG224
A358538	ARC TRAINER - CYBEX 772AT-E3	M1002772AT518N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5578.080	11/1/2017	RG224
A358539	ARC TRAINER - CYBEX 772AT-E3	M1002772AT516N	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	5578.080	11/1/2017	RG224
A360160	Ashly ne8250.70pe Network Enabled Eight-Channel Amp 250W @ 70V & DSP	B04302463	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	1974.500	1/30/2018	RG224
A364816	SKILLMILL CONNECT UL EXERCISE EQUIPMENT - TECHNOGYM	DJK13D18000236	30AO620	SERVICE MANAGEMENT			8512.090	8/28/2018	RG224
A369758	COMPUTER - DELL PRECISION 3420 SFF I5-8600 4.3GHZ 8GB 1TB W10P	H1YW9T2	30AO620	SERVICE MANAGEMENT			716.950	2/7/2019	RG224
A372909	SECURITY SYSTEM - SMS REMOTE UPGRADE VRUPGMIG	NSN	30AO620	SERVICE MANAGEMENT			2771.780	6/14/2019	RG224
A376794	CARDIOVASCULAR MACHINE - 100662 OCTANE AIRDYNE X	100662PRO19190449	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	1144.160	12/5/2019	RG224
A380901	STRENGTH & CORE MACHINE - PRECOR SMITH DPL 802	PWDP802GMSENA	30AO620	SERVICE MANAGEMENT			2825.420	2/19/2020	RG224
A380902	STRENGTH & CORE MACHINE - PRECOR DBR 611 HALF RACK	PWDBR0611NN9922EN	30AO620	SERVICE MANAGEMENT			1659.420	2/19/2020	RG224
A380903	STRENGTH & CORE MACHINE - PRECOR CW407B CROSSEVER-ADJ PULLEYS	PW407KBR9910EN	30AO620	SERVICE MANAGEMENT			3133.420	2/19/2020	RG224
A380904	FUNCTIONAL TRAINING SYSTEM - PRECOR GLIDE	PWSFTSGMR9919EM	30AO620	SERVICE MANAGEMENT			2381.410	2/19/2020	RG224
A384521	STRENGTH EQUIPMENT - LF STUDIO WEIGHT PACK AND RACK	GDB0919B008	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	3386.740	3/27/2020	RG224
A384522	CARDIOVASCULAR MACHINE - ELEVATION TREADMILL DISCOVER ST DOMESTIC	AST185710	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	6479.740	3/27/2020	RG224
A384523	CARDIOVASCULAR MACHINE - ELEVATION TREADMILL DISCOVER ST DOMESTIC	AST185711	30AO620	SERVICE MANAGEMENT	AO620HFC	House Fitness Center	6479.740	3/27/2020	RG224
A384524	CARDIOVASCULAR MACHINE - ELEVATION TREADMILL DISCOVER ST DOMESTIC	AST185712	30AO620	SERVICE MANAGEMENT			6479.740	3/27/2020	RG224

<b>J.4</b>	<b>RFP OAM22003S House Staff Fitness Center</b>											
	<b>Historical Membership Levels</b>											
	<b>HSFC Membership Ending Balaneces- Monthly</b>											
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	1311	1276	1281	1279	1269	1306	1291	1322	1334	1325	1328	1331
2018	1286	1278	1268	1286	1283	1292	1307	1297	1326	1339	1332	1337
2019	1293	1304	1333	1355	1346	1359	1375	1378	1391	1403	1426	1387
2020	1390	1422	1404	1374	1369	1360	1342	1330	1317	1310	1294	1294
2021	1262	1255	1247	1242	1234	1157	981	844	826	789	781	
Overall Average	1307.75	1314.75	1313	1307.2	1300.2	1294.8	1259.2	1234.2	1238.8	1233.2	1232.2	1337.25
Most Recent 2 Year Average	1326	1338.5	1325.5	1308	1301.5	1258.5	1161.5	1087	1071.5	1049.5	1037.5	1294

## J.5 Average Daily Usage by Time - HSFC RFP OAM22003S

### Average Daily Usage By Time





## **HOUSE OFFICE BUILDING COMMISSION**

### **House of Representatives**

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#### **RULES AND REGULATIONS GOVERNING THE HOUSE OFFICE BUILDINGS, HOUSE GARAGES AND THE CAPITOL POWER PLANT**

**February 1999**

Pursuant to the authority conferred on the House Office Building Commission ("Commission") by the Act of March 4, 1907 (34 Stat. 1865, as amended (40 U.S.C. 174) the following rules and regulations are promulgated governing the use and occupancy of rooms and space, including terraces, entrances, lobbies, foyers, corridors, cafeterias, restaurants and areas appurtenant thereto, in the Cannon, Longworth, and Rayburn House Office Buildings, in the House annexes, the House of Representatives garages, and the Capitol Power Plant:

- (1) **Property Damage:** willful destruction, damage, desecration, or removal of any Government property or part thereof is prohibited.
- (2) **Media:** Except as provided in Subsection (3) or the Rules of the House, photographing, filming (including news filming), televising, recording or broadcasting in buildings under the jurisdiction of the Commission is prohibited, absent prior written permission from the Commission or its designee. Applications for such permission should be made to the Speaker.
- (3) **Photography for Personal Use Utilizing Hand Held Cameras:** Notwithstanding subsection (2), visitors are permitted to take photographs of the public areas in the buildings under the jurisdiction of the Commission. Such photographs may only be made for personal use and must be taken with hand-held cameras. Commercial use of such photographs is strictly prohibited. The use of flash equipment or other special photolighting devices, tripods, or other bulky accessory equipment is not permitted unless prior written permission is obtained from the Commission. Applications for such permission shall be made to the Speaker.
- (4) **Soliciting commercial ventures, and other non-governmental activities:** The soliciting of alms and contributions, commercial soliciting for products or services, and vending of all kinds, the display or distribution of commercial advertising, the collecting of private debts, or the distribution of material such as pamphlets, handbills and flyers in any of the areas covered by these regulations is prohibited. This section does not apply to national or local drives for funds for welfare, health, or other purposes sponsored or approved by the Commission, or to personal notices posted by employees on authorized bulletins. Staff organizations, duly recognized by the Commission may charge a fee for attendance at any functions sponsored by such organization. This fee

must be closely calculated to cover only the costs incurred by the organization in conducting the function.

- (5) Use of meeting rooms: The use of meeting rooms under the jurisdiction of the Commission is restricted to Congressionally related uses or purposes which serve Members, Committees, Officers or organizations of the Congress. Conditions and procedures for use of the rooms may be promulgated by the Commission.
- (6) Weapons and explosives: No person, except members of the Capitol Police and individuals authorized by law, or by regulations promulgated by the Capitol Police Board, shall enter any of the areas covered by these regulations who. has in his possession, openly or concealed, any dangerous or deadly weapon, explosive, incendiary or electronic device, and the use or discharge thereof is prohibited
- (7) Disturbances: The making of any oration, or the utterance of any loud, threatening, or abusive language or sounds, or the use of any device or sounds amplification system which emits loud, threatening or abusive language sound is prohibited.
- (8) Obstruction: Assembling, loitering and congregating singly or in groups, in or about the entrances and exits or obstructing foyers, corridors, and rooms covered by these regulations, or displaying any flag, banner, or device designed or adapted to bring into public notice any person, party, organization or movement, is prohibited.
- (9) Structural Improvements or Modifications: Structural improvement and modification will be authorized by the Commission pursuant to rules promulgated by the Commission. Applications for modifications shall be submitted to the Speaker.
- (10) Compliance with regulations: Persons entering the areas under the jurisdiction of the Commission shall comply with all official signs of a prohibitory or directory nature, and during emergencies, with the directives of the Capitol Police or other authorized personnel, shall be subject to arrest and prosecution.

#### HOUSE OFFICE BUILDING COMMISSION

J. Dennis Hastert, *Chairman*

Richard K. Armey

Richard A. Gephardt



## **CRITERIA FOR STRUCTURAL IMPROVEMENT OR MODIFICATIONS**

**February, 1999**

Structural Improvement/Modifications: Pursuant to subsection (9) of the House Office Building Commission Rules adopted this day, structural improvements and modifications will be authorized and prioritized by the Commission based upon the following criteria:

- (1) The modification or improvement will not significantly alter the structural aspects of the office space so as to render it inconsistent with other office space in the balance of the building.
- (2) The modification or improvement is a prudent decision based upon the long term use of the space; and
- (3) The funds are available for the modification or improvement.

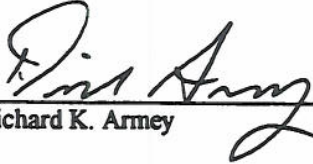


# Congress of the United States

Washington, DC 20515

## HOUSE OFFICE BUILDING COMMISSION RULES ADOPTION

This is to certify that on the 9<sup>th</sup> of February, the members of the House Office Building Commission approved the attached rules.

  
\_\_\_\_\_  
J. Dennis Hastert, Chairman  
\_\_\_\_\_  
Richard K. Armey  
\_\_\_\_\_  
Richard A. Gephardt

J. Dennis Hastert, Chairman  
Richard K. Armey  
Richard A. Gephardt

**UNITED STATES HOUSE OF REPRESENTATIVES  
HOUSE OFFICE BUILDING COMMISSION  
RULES REGARDING THE CATERING OF VARIOUS EVENTS IN THE  
HOUSE OFFICE BUILDINGS**

The recent proliferation of the catering of various events in the House Office Buildings has given rise to conduct and activities by the caterers that are unacceptable in the buildings where the House of Representatives must be conducted and which must obviously take precedence.

As a result, the House Office Building Commission has, as of this date, places the following rules in effect pursuant to the authority conferred on the Commission by 40 USC 175 (34 Stat. 1365), as amended.

1. Absolutely no cooking or other food preparation is permitted in the public corridors of any of the House Office Buildings.
2. No dishwashing or other ware cleaning is permitted in the public corridors of any of the House Office Buildings.
3. No propane or other bottled gas tanks of any kind are permitted in any of the House Office Buildings.
4. No consumption of food or beverages is permitted in the public corridors of any of the House Office Buildings.
5. No beverages may be served in the public corridors of any of the House Office Buildings.
6. No outside caterers will be permitted to provide catering services in the House Office Buildings unless the firms are registered with the House Superintendents Office.
7. Outside caterers are responsible for event trash removal.
8. No ice will be provided for outside caterers.
9. Outside caterers who fail to comply with these rules will not be allowed to cater in the House Office Buildings.

MEMBERS AND OFFICERS WHO SPONSOR VARIOUS CATERED EVENTS ARE RESPONSIBLE FOR COMPLIANCE WITH THESE RULES.

HOUSE OFFICE BUILDING COMMISSION  
J. Dennis Hastert  
Richard K. Armey  
Richard A. Gephardt

Table 1	Proposed Per-Member Rates to Break Even at 1300 Members		
	Base Period (1 year)	Option Period 1 (2 years)	Option Period 2 (2 years)
Dues - with Annual Commitment	\$/month	\$/month	\$/month
Dues - Month to Month	\$/month	\$/month	\$/month
Dues - Locker Room Only	\$/month	\$/month	\$/month
Initiation Fee (upon enrollment or lapse in membership)	\$	\$	\$
Key Fob Refundable Deposit (returned to member upon cancellation if Key Fob is returned)	\$	\$	\$
Locker Rental	\$/month	\$/month	\$/month

Table 2	Annual Projections			Comments
	Base Period (1 year)	Option Period 1 (2 years)	Option Period 2 (2 years)	
Revenues:				
Dues - with Annual Commitment				
Dues - Month to Month				
Dues - Locker Room Only				
Initiation Fee				
Key Fob Deposit (Refundable)				
Locker Rental				
Expenses:				
Staffing & Management				
Exercise Equipment - Repair and Maintenance				
Exercise Equipment -Replacement				
Supplies - Office/Cleaning/Laundry				
Supplies - Towels/Linen				
Marketing & Promotions				
Other Equipment (please detail)				

Table 2	Annual Projections			Comments
	Base Period (1 year)	Option Period 1 (2 years)	Option Period 2 (2 years)	
Other (please detail by providing a separate line item for each expense not included above)				
Overhead				
Membership processing costs:				
Credit Card Processing				
Electronic Funds Transfers				
Other fees related to processing payments or maintaining membership accounts				
Option - Weekly cost for each additional block of 5 classes per week				



**Instructions for Completing the Pricing Tables Worksheet:**

Provide Annual Revenues and Expense Projections in Table 2 based on your Proposed Membership Rates in Table 1 that would result in no cost to the House at a Membership Level of 1300.

**Table 1 Definitions:**

Dues - with Annual Commitment	Monthly rate to be charged when a member commits to one year.
Dues - Month to Month	Monthly rate to be charged when a member commits to a month at a time.
Dues - Locker Room Only	Monthly rate to be charged when a member only uses the locker room
Initiation Fee	Fee paid to cover administrative costs of sign-up. Normally a one-time charge unless a membership lapses, in which case the fee will be assessed again.
Key Fob Deposit (Refundable)	Deposit to cover the cost of replacing a key fob in case it is not returned upon a member's departure. This fee is refunded to the member if the key fob is returned.
Locker Rental	This charge would be included if a member desired to store items overnight in designated lockers.

**Table 2 Definitions:**

<b>Revenues:</b>	
Dues - with Annual Commitment	The estimated amount of annual revenue generated from members paying dues based on a 1yr commitment.
Dues - Month to Month	The estimated amount of annual revenue generated from members paying dues based on a monthly commitment.
Dues - Locker Room Only	The estimated amount of annual revenue generated from members paying dues based on a locker room only membership
Initiation Fee	The estimated amount of annual revenue generated from members initiation fees.
Key Fob Deposit (Refundable)	The estimated amount of annual dollars received from members key fob deposits.
Locker Rental	The estimated amount of annual revenue generated from members paying to rent lockers.
<b>Expenses:</b>	
Staffing & Management	All annual costs associated with the staffing and management of the HSFC to include wages, benefits, taxes, etc. (Fully Loaded)
Exercise Equipment - Repair and Maintenance	All annual costs associated with the maintenance and repair of HSFC exercise equipment including items used in classes.
Exercise Equipment - Replacement	All annual costs associated with the replacement of HSFC exercise equipment including items used in classes.
Supplies - Office/Cleaning/Laundry	All annual costs associated with the purchase of office, facility cleaning, and laundry supplies.
Supplies - Towels/Linen	All annual costs associated with the purchase of towels and linens.
Marketing & Promotions	All annual costs associated with the purchase of items used to promote and encourage membership and participation at the HSFC.
Other Equipment (please detail)	All annual costs associated with any equipment other than exercise equipment that is related to HSFC operations.
Other (please detail by providing a separate line item for each expense not included above)	Any other annual costs not captured elsewhere that are related to the operation of the HSFC.
Overhead	All annual costs associated with overhead related to the HSFC operations.
Membership processing costs	
Credit Card Processing	All annual costs associated with the processing of credit card payments.
Electronic Funds Transfers	All annual costs associated with the processing of electronic fund transfers..
Other fees related to processing payments or maintaining membership accounts	All annual costs associated with the processing payments or maintaining membership accounts not already accounted for elsewhere.
Option - Weekly cost for each additional block of 5 classes per week	The cost per week for the option of each block of 5 additional weekly classes (over the 20 per week minimum) to be added at the House's request