

AMENDMENT OF SOLICITATION MODIFICATION OF CONTRACT

1a.	1b. Effective Date	3. Issued By U.S. House of Representatives CAO Office of Acquisitions Management 5110 O'Neill House Office Building Washington, DC 20515 Office Phone: 202-225-2921	
2a.	2b. Dated		
4.		For Information, Contact:	
		4b. Name:	4c. Phone:
		4d. Email:	
5.			
6.			
7a. Name and Title of Authorized Signer <i>(type or print)</i>		8a. Name and Title of Contracting Officer <i>(type or print)</i>	
7b. <hr/> (Authorized Signature)	7c. Date Signed	8b. U.S. House of Representatives <hr/> (Signature of Contracting Officer)	8c. Date Signed



Request for Information

OAM18004S-002

Exhibition Spaces and Cases in Cannon
Basement Rotunda

RFI Date: October 19, 2017

Amendment Date: November 9, 2017

1. PURPOSE:

This Request for Information is not a solicitation, request for proposal, request for quote or invitation for bid; it is a market research tool. No proposals are being requested or accepted with this synopsis. Any responses submitted are strictly voluntary. The U.S. House of Representative (House) will not pay for any information that is submitted by respondents to this request and any information submitted will belong to House.

2. INTRODUCTION:

The House, Office of the Clerk is seeking information on the purchase construction and installation of a permanent exhibition to be established in a high-traffic space with no natural light. Exhibition cases are permanent fixtures, and exhibitions are expected to be semi-permanent, lasting at least three-five years between changes. The space accommodates four cases with platforms that are immobile, permanent and appropriate for the preservation and display of the House Collection.

3. EXHIBIT SPECIFICATIONS:

Exhibit cases: Four museum quality cases built to House's specifications to address the unique requirements of the space, and the flexibility necessary for changing exhibitions, including, for example, shelving and decks of various heights and sizes.

Size:

- Two cases not to exceed (including decks, display area, lighting, and protective outer railings) 12 feet high x 18 feet wide x 5 feet deep.
- Two cases not to exceed (including decks, display area, lighting, and protective outer railings) 8 feet high x 6 feet wide x 4 feet deep.

Glass: UV protecting/non-reflective glass is installed on three sides of each case.

Access: Two front access panels and one side panel for the two large cases. Single access front panel for the two smaller cases. Protective outer railings to move or be easily disassembled for access.

Finish: Look should be appropriate to the U.S. Capitol in general and the Cannon House Office Building in particular. Durability and barriers are appropriate to a high-traffic area.

Power, Data and Lighting: LED or fiber optic lighting scheme with ambient lighting and flexible internal directed lighting. Access points in the cases for electricity and data.

Environment: Hidden compartments with venting to hold an amount of desiccant appropriate to the volume of the cases. Other probable considerations are sealed joints, positive pressure, dust abatement, light and heat monitoring.

Security: Locks on access panels. Standalone alarm possible.

Types of Objects to be Displayed: This will vary from paintings and works on paper, to furniture (wood and fabrics), to ceramics and glass, to metals. Possible outer dimensions of objects not to exceed 90 inches high x 85 inches wide to 40 inches deep.

4. RESTRICTION ON DISCLOSURE AND USE OF DATA

- 4.1 Responses that include data, including proprietary data, that the vendor does not want disclosed to the public for any purpose, or used by the CAO except for evaluation purposes for this RFI, should include a title page marked with the following legend:

“This response to RFI OAM18004S includes data that shall not be disclosed outside the House and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this response. This restriction does not limit the House's right to use information contained in this response if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets numbered [insert number(s)].”

- 4.2 Respondents should then mark each sheet of data to be restricted with the following legend:

“Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this response.”

- 4.3 The House is not subject to the Freedom of Information Act or Federal Acquisition Regulations (FAR).

5. PRE-SUBMISSION CONFERENCE

A conference will be held on Monday October 30, 2017 at 1:00 P.M EST in room 5480 Ford House Office Building.

Each vendor should email the list of attendees to toinetta.bridgeforth@mail.house.gov by 12:00 P.M. E.S.T, October 25, 2017.

6. INSTRUCTIONS:

The House is requesting vendors provide the following information based on the above specifications:

- a. Company Name, Address, Phone, Fax, Point of Contact, and Email Address
- b. Company background information and capabilities
- c. Proposed specifications for the cases to include the size, products and materials to be used
- d. Estimated construction timeline
- e. Estimated installation timeline
- f. Maintenance requirements
- g. Estimated costs **breakdown to include:**
 - Cost for each Exhibit Case
 - Installation Cost
 - Maintenance Cost
 - Cost of exhibit labeling design

7. SUBMISSION OF RESPONSES:

- 7.1 Vendor questions regarding this RFI must be emailed to toinetta.bridgeforth@mail.house.gov not later than 12:00 PM Eastern Time, October 31, 2017. Responses to vendor questions will be released as an amendment to this RFI.
- 7.2 Vendors should submit all responses in searchable PDF format or MS Word format Responses should not exceed 50 pages.
- 7.3 Response shall be submitted via e-mail to toinetta.bridgeforth@mail.house.gov no later than 2:00 PM Eastern Time, **November 17, 2017**.

8. DISCLAIMER

This RFI is issued solely for information and planning purposes and does not constitute a solicitation. Information contained herein is subject to change. Responses to this notice are not offers and cannot be accepted by the House to form a binding contract. Respondents are solely responsible for all expenses associated with responding to this RFI. Responses to this RFI will not be returned. Respondents will not be notified of the result of the review. Failure to submit a response to this RFI in no way precludes a vendor from participating in any competitive solicitation the CAO may issue in the future.

Your interest in the doing business with the House is appreciated.